

## Medication Administration Fall 2020 Face to Face Classes Announced and Certification Extensions

### Fall Schedule for Face to Face Classes – Fall 2020

Day	Date	Time	Type
		<i>AM Recerts -- 8:00 - 12:00,                      PM Recerts -- 1:00 - 5:00,                      New -- 8:30 - 3:45 (Full Day)</i>	
Tuesday	9/22/2020	All Day	New
Wednesday	9/23/2020	PM	Recert
Tuesday	9/29/2020	PM	Recert
Thursday	10/1/2020	All Day	New
Tuesday	10/6/2020	AM	Recert
Thursday	10/8/2020	All Day	New
Wednesday	10/21/2020	All Day	New
Thursday	10/22/2020	PM	Recert
Wednesday	10/28/2020	All Day	New
Thursday	10/29/2020	AM	Recert
Thursday	11/5/2020	AM	Recert
Thursday	11/5/2020	PM	Recert
Tuesday	11/10/2020	AM	Recert
Thursday	11/12/2020	All Day	New
Tuesday	11/17/2020	All Day	New
Wednesday	11/18/2020	PM	Recert
Thursday	11/19/2020	AM	Recert
Tuesday	12/1/2020	All Day	New
Wednesday	12/2/2020	AM	Recert
Wednesday	12/2/2020	PM	Recert
Thursday	12/3/2020	All Day	New
Tuesday	12/8/2020	PM	Recert
Wednesday	12/9/2020	All Day	New
Thursday	12/10/2020	AM	Recert
Tuesday	12/15/2020	AM	Recert
Wednesday	12/16/2020	All Day	New
Thursday	12/17/2020	PM	Recert

**\*Some classes may be cancelled due to low enrollment.**

The Medication Administration Train-the-Trainer course continues to be available online. All Face-to-Face classes will be offered via virtual methods through December 31, 2020.

### **Trainers conducting MAR Reviews and Observations for Initial and Annual Practicums:**

Through December 31, 2020, MAR Reviews and observations may continue to be conducted in-person or remotely using live video telecommunications technology. Remote observation is encouraged to maintain social distancing. Proper handwashing and gloving techniques can also be observed using live video telecommunications technology. **It is not acceptable to view video recordings of these events.** Appropriate staff records must be retained.

### **Alternative Training provided for Medication Administrators:**

The standard medication administration course required to administer medications in Community Homes, Adult Training Facilities, and Vocational Facilities includes an in-person component.

Until further notice, new staff may continue to take the Modified Medication Administration Training Course instead of the Standard Medication Administration Training Course following the steps listed below and understanding that completion of the Standard Medication Administration Training Course will be required at a date to be determined in the future. This provision ensures that individuals who require assistance with medication receive such assistance.

The steps required to substitute the Modified course for the standard course are:

1. Complete ODP's Modified Medication Administration Training Course, available on [www.MyODP.org](https://www.myodp.org/course/index.php?categoryid=11) (<https://www.myodp.org/course/index.php?categoryid=11> )
2. Receive training from the provider on the use of the provider's medication record for documenting the administration of medication.
3. Ensure medication administrator is observed applying proper handwashing and gloving techniques one time by a Certified Medication Administration Trainer. Observation may be conducted in-person or remotely using video telecommunication technology. Remote observation is encouraged to maintain social distancing.
4. Ensure observations of Medication administrators occur two times annually by a Certified Medication Administration Trainer or Certified Medication Administration Practicum Observer. Observations of the medication administrations may be conducted in-person or remotely using video telecommunications technology. Remote observation is encouraged to maintain social distancing.
5. Ensure Medication Record Reviews for the Medication administrator occur two times annually by a Certified Medication Administration Trainer or Certified Medication Administration Practicum Observer. Medication Record Reviews of the medication administrations may be conducted in-person or remotely using video telecommunications technology. Remote reviews are encouraged whenever possible to maintain social distancing.

Providers must retain record of staff's completion of the Modified Medication Administration Training Course by retaining a copy of the certificate of completion.

### **Train the Trainer re-certification:**

Certification for anyone who is currently a Certified Medication Administration Trainer had been extended to August 31, 2020. Certification has been extended to September 30, 2020. After September 30, 2020 your recertification must be completed. If it is not completed, you must request an extension which will be reviewed on a case by case basis. You will not be permitted to perform your tasks as a trainer without either an extension or a completed recertification.

### **Practicum Observer re-certification:**

Certification for anyone who is currently a Practicum Observer had been extended to August 31, 2020. Certification has been extended to September 30, 2020. After September 30, 2020 your recertification must be completed. If it is not completed by that date, you must request an extension which will be reviewed on a case by case basis. You will not be permitted to perform your tasks as a practicum observer without either an extension or a completed recertification.

### **Training for Non Oral routes of Medication Administration which can be provided by a Certified Medication Administration Trainer:**

Training for Non Oral routes of medication administration that is permitted to be provided by a certified trainer can be conducted remotely using video telecommunication technology but must be live, not recorded.

Examples:

- Suppositories
  - Vaginal
  - Rectal
- Oral
  - Sublingual
  - Buccal
  - Translingual
- Topical
  - Creams
  - Ointments
  - Paste
  - Patch (Transdermal)
  - Vaginal & Rectal creams/ointments
- Installation
  - Eye Drop
  - Ear Drop
  - Nose drop /Spray