

**March 27, 2020**

## **ANNUAL PRACTICUM EXTENSIONS**

In response to the COVID-19 State of Emergency and actions that are being instituted throughout Pennsylvania in an attempt to slow the spread of COVID-19, the Office of Developmental Programs (ODP) will allow individuals whose Annual Practicums are due between March 15 and May 31 of 2020 to have an extension. Please plan to complete those Annual Practicums by June 30, 2020.

After May 31, 2020, please return to the original schedule. If an observation was due on March 20 and the next observation is due on September 20, even if the first observation now occurs on June 20, the next observation is still due on September 20, 2020.

Please attach a copy of this document to the Annual Practicum of any staff person whose schedule is affected.

**\*\*Please note:** Initial Observations required for new medication administrators must be completed according to the original schedule before staff are permitted to administer medications.

Please direct additional questions to the help desk: [www.mahelpdesk.com](http://www.mahelpdesk.com)