

## Medication Administration Face-to-Face Class Announcement:

**All Train-the-Trainer Face-to-Face Classes will be virtual through the end of December, 2021.**

Classes for New Trainers and Recertifying Trainers will be held separately.

New Trainer classes are for first-time trainers, designated as New Trainer, and start at **8:30 AM**. Recertifying Trainer Classes are available in the morning and in the afternoon. Morning classes are designated as AM Recertification classes and will start at **8:00 AM**. Afternoon classes are designated as PM Recertification classes and will start at **1:30 PM**.

<b>Day</b>	<b>Date</b>	<b>Type</b>
Tuesday	7/13/2021	New Trainer
Thursday	7/15/2021	AM Recertification
Tuesday	7/20/2021	PM Recertification
Wednesday	7/21/2021	AM Recertification
Wednesday	7/28/2021	New Trainer
Thursday	7/29/2021	PM Recertification
Tuesday	8/10/2021	New Trainer
Wednesday	8/11/2021	PM Recertification
Tuesday	8/17/2021	New Trainer
Tuesday	8/31/2021	New Trainer
Wednesday	9/1/2021	AM Recertification
Thursday	9/2/2021	PM Recertification
Tuesday	9/14/2021	AM Recertification
Thursday	9/16/2021	New Trainer
Tuesday	9/28/2021	AM Recertification
Wednesday	9/29/2021	New Trainer
Thursday	9/30/2021	PM Recertification

There will be an additional class schedule posted later which will list class dates scheduled in October, November, and December.

The full details about the class will be provided once you have successfully completed the exams. Once you have chosen a class if you need to change dates, please contact the helpdesk.

If you have questions about start times, assignments, handouts, etc. please contact the Medication Administration Help Desk Portal: [www.mahelpdesk.com](http://www.mahelpdesk.com)

\*\*\* Classes are assigned on a first-come, first-served order, based on when you successfully complete your exams. There is a finite number of seats in each class and some classes do fill up.

\*\*\*\* Some class dates may be cancelled if enrollment is too low.